

CRYSTAL PLANNING COMMISSION MINUTES

Monday, January 8, 2018 at 7:00 p.m.
Council Chambers, Crystal City Hall

1. CALL TO ORDER

The regular meeting of the Crystal Planning Commission convened at 7 p.m. with the following members present:

X Commissioner (Ward 1) Sears	X Commissioner (Ward 2) Selton	X Commissioner (Ward 4) Einfeldt-Brown [Secretary]
X Commissioner (Ward 1) Heigel	X Commissioner (Ward 3) Maristany	X Commissioner (Ward 4) Johnson [Chair]
<input type="checkbox"/> Commissioner (Ward 2) Strand	X Commissioner (Ward 3) Buck [Vice Chair]	X Commissioner (At-Large) Daly

Other attendees: City Planner Dan Olson, City Council Liaison John Budziszewski and other interested persons

2. APPROVAL OF MINUTES

Moved by Sears and seconded by Heigel to approve the minutes of the December 11, 2017 regular meeting. Ayes all.

Motion carried.

3. PUBLIC HEARING - None

4. OLD BUSINESS*

- a. Review chapters B through E of the proposed 2040 Comprehensive Plan

Planner Olson provided a summary of the changes to each chapter. The Commission stated they would like to continue discussing the policies in chapter B at a subsequent work session to see if some of them should not be in the plan.

5. NEW BUSINESS

- a. Election of Officers*

For Chair, motion by Daly, second by Sears to nominate Johnson to serve as Chair again. Johnson indicated his willingness to service. Ayes all. Motion carried.

For Vice Chair, motion by Selton, second by Heigel to nominate Buck to serve as Vice Chair again. Buck indicated his willingness to service. Ayes all. Motion carried.

For Secretary, motion by Daly, second by Heigel to nominate Einfeldt-Brown to serve as Secretary again. Einfeldt-Brown indicated his willingness to service. Ayes all. Motion carried.

- b. Set work session date of January 22, 2018 for Comprehensive Plan update

Planner Olson said he was preparing additional draft chapters for discussion at a work session on January 22, 2018.

6. GENERAL INFORMATION

- a. City Council actions on previous Planning Commission items:

- 1) Unified Development Code (UDC). Planner Olson reported that the City Council approved the ordinance upon second reading and it goes into effect on February 10, 2018. The Council would like to discuss “alternative housing types” (such as accessory dwelling units) at an upcoming meeting.
 - 2) One-year time extension from Paster Properties for an approved conditional use permit (CUP) and site and building plan at 5547 West Broadway. Planner Olson reported that the City Council approved the extension request.
 - 3) One-year time extension from Drew Kabanuk for an approved conditional use permit (CUP) at 5717 West Broadway. Planner Olson reported that the City Council approved the extension request.
 - 4) Removal of expiration date for an approved conditional use permit (CUP) at 5924 West Broadway. Planner Olson reported that the City Council removed the CUP expiration date that was placed as a condition of approval for the CUP.
- b. Update from Council Liaison: Councilmember Budziszewski said the Council has approved the park master plan, including detailed plans for Becker and Welcome Parks. Construction in Becker park involves the installation of an underground stormwater system to provide better stormwater management for the area, and then beginning the implementation of the master plan for the park. Construction in Welcome park involves the removal of the roadway that currently separates the park so that the city can begin construction of the master plan elements.
- c. Staff preview of likely agenda items for Monday, February 12, 2018 meeting.

Planner Olson indicated that he received applications for a small subdivision and for a variance, but that the deadline to apply is not until next week. The Comprehensive Plan update will continue to be discussed. Commission member Einfeldt-Brown informed the members of the next Crystal Ball.

7. OPEN FORUM

Planner Olson informed Planning Commission members they are invited to a City Council work session on February 8, 2018. The Urban Land Institute will hold a workshop for both bodies entitled “Navigating Your Competitive Future”.

8. ADJOURNMENT

Moved by Selton and seconded by Buck to adjourn.

Motion carried.

The meeting adjourned at 8:37 p.m.